

Agenda Items & Actions Board of Directors Regular Meeting November 17, 2010

The following is an unofficial summary of agenda items and actions taken at the November 17, 2010 Board of Directors regular meeting:

Directors Present: Nelda Blair**, Tom Campbell, Peggy Hausman, Claude Hunter, Lloyd Matthews, Ed Robb, and Bruce Tough

Directors Absent: **Indicates arrived late

- 1. The meeting was called to order at 6:00 p.m.;
- 2. Consider and act upon adoption of the regular meeting agenda;
 - Motion to approve the agenda passed unanimously.
- 3. Recognize Public Officials;
 - Al Shaffer-Boy Scout Troop 777 working on Citizenship in the Community merit badge
 - Joel Deretchin-former President, TWA and WCOA
 - Anthony Fasone-former TWA Board member

4. Public Comment:

- Anthony Fasone-Item #15 regarding purchase of a K-9 Unit for Montgomery County Sheriff's Office
- Nancy Hathaway-Veggie Village
- Sylvia Campbell-Veggie Village
- Peggy Hendricks-Veggie Village
- 5. Consider and act upon a proclamation in support of "Pancreatic Cancer Awareness Month";
 - Motion to approve the proclamation passed unanimously.

- 6. Receive and consider the Law Enforcement Report from Captain Eason with the Montgomery County Sheriff's Office;
 - Report-no action taken
- 7. Receive and consider reports from Village Association Representatives;
 - Reports-no action taken
- 8. Consider and act upon the Consent Agenda;
 - Motion to approve the following Consent Agenda items passed unanimously.
 - (a) Approve the minutes of the October 21, 2010 Workshop, October 27, 2010 Regular Meeting and October 28, 2010 Planning Session of the Board of Directors of The Woodlands Township;
 - (b) Award the bid to provide pool chemicals for the Township's facilities for 2011 to Progressive Commercial Aquatics, Inc. and authorize the President/General Manager to execute a contract for these services;
 - (c) Award the bid for fuel to Sundance Fuels and authorize the President/General Manager to execute a contract for these services;
 - (d) Approve an Encroachment Agreement with ConocoPhillips and authorize the President/General Manager to execute said agreement;
 - (e) Accept the conveyance, by Special Warranty Deed, for Restricted Open Space Reserve J, also known as Jagged Ridge Park, the Village of Creekside Park, Section 14, from The Woodlands Land Development Company, L.P.;
 - (f) Approve the addition to the Park and Pathway Maintenance Agreement with BIO Landscape & Maintenance, Inc. for Jagged Ridge Park in the amount of \$5,333 per year and authorize the President/General Manager to execute the agreement;
 - (g) Accept the conveyance of Pathway Easements from The Woodlands Land Development, L.P. for easement in the Village of Sterling Ridge, Section 12, Reserve A and Section 8, Reserve D and authorize the President/General Manager to execute the agreements;
 - (h) Approve the Memorandum of Understanding (MOU) with the Tomball Independent School District and authorize the President/General Manager to execute the MOU;
 - (i) Approve the extension of the Memorandum of Understanding (MOU) with the City of Shenandoah for one year and authorize the President/General Manager to execute the MOU;
 - (j) Approve the amendment to the Investment Policy of The Woodlands Township and adopt a resolution in connection therewith;
 - (k) Approve reappointing Nick Wolda of The Woodlands Township/The Woodlands CVB for a three-year term and Sheron Jones of The Woodlands Marriott Hotel & Convention Center for a one-year term on the Booking and Blocking Committee.
- 9. Consider and act upon the Financial Report;
 - Motion to approve the Financial Report passed unanimously.
- 10. Consider and act upon award of bids for clearing and grading; irrigation and sod; lighting; and parking lot for the Alden Bridge Sports Park expansion;

- Motion to award bids for the following projects passed unanimously:
 - 1. Project A (clearing/grading/expanding parking area) to Al Earth in the amount of \$80,351
 - 2. Projects B & D (irrigation/sod/parking lot) to BIO Landscape in the amount of \$293,204
 - 3. Project C (sport fields lights) to LiteCo Electric in the amount of \$207,523
- 11. Consider and act upon a Park Use Agreement with Interfaith of The Woodlands for a vegetable and fruit garden at Alden Bridge Sports Park;
 - Motion to approve the agreement passed unanimously.
- 12. Consider and act upon a request from the Drury Inn to waive a late fee on local hotel occupancy tax deposit for the month of October;
 - Motion not to approve the request from Drury Inn passed unanimously.
- 13. Consider and act upon approval of policies related to the election of the Board of Directors for The Woodlands Township and adopt a resolution in connection therewith;
 - Motion to approve the policies and adopt the resolution passed unanimously.
- 14. Consider and act upon establishment of an initial date for candidate filing for The Woodlands Township Board of Directors election and authorize the President to post notice of the candidate application filing period;
 - No action required
- 15. Consider and act upon purchase of Specialized Equipment, Automated License Plate Recognition and development of a K-9 Unit for Montgomery County Sheriff's Office;
 - Motion to authorize the purchases passed unanimously.
- 16. Consider and act upon a Project Management Agreement with Damon Palermo, Managing Principal of PalermoBarr Commercial Real Estate Advisors;
 - Motion to approve the Project Management Agreement passed unanimously.
- 17. Consider and act upon a proposal to provide architectural design services for the remodeling of the 9012 New Trails office building;
 - Motion to approve a proposal to provide architectural design services to Kirksey Architecture at a fee not-to-exceed \$95,000 passed unanimously.
- 18. Consider and act upon establishing guidelines for participating in public meetings;
 - Motion to adopt Option 3: Public Comment at the beginning, end and at the agenda item passed with Directors Blair, Campbell, Hausman, Hunter, Robb and Tough voting "yes"; Director Matthew voting "no".
- 19. Consider and act upon a "holiday trial" program with The District for trolley service and a budget

amendment in connection therewith;.

- No action taken-Property Management did not make a commitment to the trial program.
- 20. Consider and act upon cancellation of the December 9, 2010 Board of Directors regularly scheduled workshop and the December 15, 2010 regularly scheduled Board meeting of The Woodlands Township;
 - Motion to approve cancellation of meeting dates in December passed unanimously.
 NOTE: Directors were asked to hold open December 9, 2010 in case a Special Meeting needed to be called.
- 21. Consider and act upon abandonment of pathway easements and acceptance of replacement pathway easement in the Village of Grogan's Mill;
 - Motion to approve the above passed unanimously.
- 22. Consider and act upon sale of property to Montgomery County Hospital District (MCHD);
 - Motion to approve the conceptual proposal to sell Township owned property located at 250 Harper's Landing Boulevard Drive to MCHD passed unanimously.
- 23. Recess at 8:18 p.m. to Executive Session to discuss matters relating to real property pursuant to §551.072, Texas Government Code; deliberation of economic development negotiations pursuant to §551.087, Texas Government Code; discuss personnel matters pursuant to §551.074, Texas Government Code; and to consult with The Woodlands Township's attorney concerning pending litigation pursuant to §551.071, Texas Government Code.
- 24. Reconvene in Public Session at 8:29 p.m.;
 - Chairman Tough announced that it would be necessary to take action at this time on personnel matters.
- 25. Consider and act upon the President/General Manager's performance review and compensation;
 - Motion to increase the President/General Manager's base salary by 2% on April 1, 2011 and award a performance bonus in the amount of \$25,000 passed unanimously.
- 26. Consideration of items to be placed on the agenda for the next meeting;
 - None
- 27. Board announcements; and
 - Director Campbell wished the Board a Happy Thanksgiving and a Merry Christmas.
- 28. The meeting was adjourned at 8:35 p.m.